

# Employees Provident Fund Scheme Form 10

Paragraph 36(2)(a) & (b) of the Employees' Provident Funds Scheme, 1952

**Return of Members leaving service during the month of \_\_\_\_\_**

Name and address of the Factory/Estt. \_\_\_\_\_ Code No \_\_\_\_\_

Sl. No	Account No.	Name of member (in block letters)	Father's Name (or husband's name in case of married woman)	Date of leaving service	*Reasons for leaving service	Remarks
1	2	3	4	5	6	7

Signature of the employer or other authorised officer

Date : .....

Stamp of the Factory/Estt.

\*Please state whether the member is (a) retiring according to Para 69 (1)(A) OR (B) of the scheme, (b) leaving India for permanent settlement abroad, (c) retrenchment, (cc) part of a total disablement due to employment injury, (d) ordinarily dismissed for serious and wilful misconduct, (e) discharged, (f) resigning from or leaving service, (g) taking up employment elsewhere. (The name and address of the Employers should be stated) (h) Death, (l) attained the age of 58 years.

A request for deduction for the account of a member dismissed for serious and wilful misconduct should be reported by the following certificate;

“Certified that the member mentioned at serial No. .... Shri.....  
..... was dismissed for serious and wilful misconduct. I recommend that the Employer's contribution for ..... Should be forfeited from the account in the fund. A copy of the order of dismissal is enclosed.”

“Certified that the member mentioned at serial No. .... Shri.....  
was paid/not paid retrenchment compensation of Rs. .... Under the Industrial Disputes Act, 1947.”

Signature of the Employer